

## Third Sector Indicators Community of Practice – Joining Instructions

### How to register on [www.communities.idea.gov.uk](http://www.communities.idea.gov.uk)

1. To register please visit <http://www.communities.idea.gov.uk> and click on '**Register**'
2. Please accept the Terms and Condition and continue through the four steps to complete and submit your profile. When completing your profile please add some text about yourself and a picture (if you have one) to help people connect with you.
3. An email will be sent to you to confirm your registration.
4. To finalise your registration you must click on the link sent to your email address.

### Joining a Community

1. Log onto <http://www.communities.idea.gov.uk> and click on **All Communities** found at the top of the screen, this will list the communities currently available. Either use the search box or scroll down the list to find the '**Third Sector Indicators**' community - click on this text and follow the instructions to register.
2. As this is a **Private** community (i.e. one available only to a certain groups of people) you will be notified that your request has been sent to the community facilitator. When your request has been accepted you will receive an email notifying you that your registration has been accepted. You will then be able to log on using your emails address and password.
3. You will then be able to log on to the Community of Practice read other people's contributions, add documents or event details, raise questions or respond to others. The more active people are in using the community to share information and ideas, the more useful it will become for yourselves and others. So have a good look around once you have registered and let us know what you think!